

Minutes of Rothbury Joint Burial Committee meeting held Thursday 1 st October 2009 in the Jubilee Hall Rothbury commencing 730pm

Those Present:

Coun. Sandford	Rothbury PC
Coun. Mrs Dawson	Rothbury PC
Coun. Reynalds	Rothbury PC

Apologies for absence:

Coun. Gutherson	Thropton PC
Coun. Monaghan	Whitton & Tosson PC
Coun. Gasken	Brinkburn & Hesleyhurst
Coun. Edes	Rothbury PC

Minutes of meeting held 26/3/09

Minutes confirmed as a true record.

Minutes of sub-committee meeting held 2/6/09

Minutes confirmed as a true record, subject to formal agreement at next meeting, due to Coun. Sandford being only person present tonight.

Matters arising from previous meetings

Rabbit Control: Three warrens actioned, 3rd visit to be carried out soon, with improvement on previous situation - cost to be-£156. Coun. Sandford delighted rabbits far less evident. Alistair also actioning rabbit control once weekly and main gate closed each evening.

Tree Works/Wall Repairs/Leaning Gravestones: Elsdon Memorials to carry out 10 gravestone works, tree surgeon aware of trees to be actioned after leaves have dropped. Wall repairs to be carried out.

Railings: Work to be completed mid November. Coun. Sandford hoped further improvements can be actioned next year.

Lodge Repairs: Radiator and yard surface not yet finished.

Superintendent's report

- . 8 funerals since April 09, 3 internment of ashes.
- . Cherry tree and diseased Chestnut have been cut back.
- . Yew trees planted.
- . Area inside of small gate tidied.

Finance:

A) **Present balances:** Second precept instalment received. New mower to be purchased 2011, 4-5K should be put aside by that time.

B) **Fix precept figure for 2010/11:** Last year £14.5K, Coun. Sandford suggested adding 3% - £430 - total £14980 - round up to £15K.

Update on records

Coun. Monaghan expects to complete computerising of book records by end of year. The issue of a dedicated computer for searching requests discussed - Alistair said the majority of searches he has carried out manually. Coun. Monaghan has carried out 3 computer searches, but is concerned about data protection issues. It was agreed to ask Coun. Monaghan for a copy of the inputted records on USB. A cost analysis to be carried out for purchase of equipment - Coun. Reynalds to speak to Coun. Monaghan. It was thought charges should apply if computer system up and running in the future - £10-£15 per search

Five Year Plan

- . Coun. Sandford said miniature hedge and yew trees are fine, but they are not colourful, and thought some visitors like to see colour, and suggested a plan, particularly starting at the entrance, and thought Coun. Edes could devise a seasonal scheme. Coun. Sandford to speak to Coun. Edes about this.
- . Coun. Reynolds may have LT. equipment in his house that could be utilised.

Any other Business

BDO Audit completed for year ended 2008/09. One point noted regarding lack of internal auditing, however action is not compulsory.

Date of next full meeting

Thursday 25th March 2010.

Date of next sub-committee meeting

January 2010